



Whitianga Campus & Main Office:

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APPLICATION FORM

Given Name		Family Name		M / F
Home Address			Country	
Phone		Date of Birth (date/month/year) / /		
Passport No.		Occupation		
Your English Level: Beginner / Only daily conversation / Intermediate / Advanced / TOEIC, TOEFL, IELTS score: _____ Other:				
Course Name		weeks	Start date (Day/Month/Year) / /	
What do you hope to achieve during your study at Evakona?				
Emergency contact	Name		Relation	Phone
	Address			Email
Arrival	Date	Flight No.	Time	from
Departure	Date	Flight No.	Time	from
Do you require Transport from Auckland to Whitianga/Thames?		YES / NO		
Do you require Transport from Whitianga/Thames to Auckland?		YES / NO		
Accommodation	Homestay / International Student Hostel / Flat or Apartment / Motel, Hotel, B&B I am arranging my own accommodation			
Please answer if you are homestaying. Do you smoke? YES / NO				
Would you like a family with: Children? YES / NO / No Preference Pets? YES / NO / No Preference				
Any food exception? YES _____ / NO Any allergy? YES _____ / NO				
Any health problems? YES _____ / NO Other requests:				
Your hobbies & Interests				
I will give Evakona a permission to use the photo of me for School Promotion & Website				

Declaration: I have read the General Conditions of Evakona education as detailed overleaf. (A parent or legal guardian *must* sign for a student under the age of 18 years).

Student's Signature _____ Date _____

Parent's or Guardian's Signature _____ Date _____

GENERAL CONDITIONS

1. ENROLMENT:

- 1.1 EVA reserves the right to change or cancel courses without prior notice.
- 1.2 Group classes require a minimum of two students per class (unless otherwise specified).

2. PAYMENT :

- 2.1 Fees must be paid in full, in advance, for the term of enrolment.
- 2.2 Course fees are calculated in complete weeks and any part of a week is counted as a full week.
- 2.3 No compensation is given for public holidays when the school is closed.

3. CANCELLATIONS AND REFUNDS:

- 3.1 If a student cancels a course from 21 days before to 7 days after the commencement of the course, all unused fees except 10% of total fee or \$500 whichever is the lesser amount, will be refunded. (Registration fee & accommodation arrangement fee don't get refunded if the school has already completed the arrangement.)
- 3.2 After 7 days of the course commencement – no Fees will be refunded, except in exceptional circumstances as in our refund policy.
- 3.3 In the unlikely event that EVA has to cancel a course for reasons beyond their control, an alternative commencement date will be recommended. If the suggested alternative is unacceptable, all unused fees will be refunded.
- 3.5 We do not refund any course fees if the student :
 - arrives late for the course without notifying the school in advance.
 - takes time off during the course without prior arrangement with the school.
 - leaves before the course is completed.
 - changes course after commencement of a course.

4. ACCOMMODATION:

- 4.1 There is no refund of homestay fee if you leave your homestay early without prior agreement with EVA and homestay family.
- 4.2 There is no refund of homestay fee for absence of 7 days or less without prior agreement.
- 4.3 Any request to change or terminate a homestay placement must be made 14 days prior to the proposed change.
- 4.4 Students must be prepared to leave their homestay on completion of their course at EVA.

5. ATTENDANCE :

- 5.1 Students are expected to attend all lessons punctually at the notified class time. Lack of regular attendance or early withdrawal from classes can lead to loss of a student Visa.
- 5.2 Attendance must comply with the conditions of the student's visa to stay in New Zealand.

6. LIABILITY :

EVA cannot be held responsible for any damage, loss, sickness or injury incurred within the school, the homestay, other prepaid accommodation, on school activities or on optional adventure activities.

7. INSURANCE :

All students must have appropriate Travel and Medical Insurance as a condition of their enrolment. The term of the Insurance must cover at least the period of the Course. EVA can assist you in purchasing the appropriate Insurance cover.

8. NEW ZEALAND LAW :

- 8.1 Students must comply with the laws of New Zealand, Academy rules and the conditions of their visa. Failure to do so will result in expulsion from the Academy and forfeiture of School Fees.
- 8.2 All above conditions are governed by New Zealand law.